

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

Graduate Office
Department of Kinesiology & Community Health

112 Louise Freer Hall
906 South Goodwin Avenue
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217-333-1083 office



**Department of Kinesiology & Community Health
Annual Graduate Student Review and Evaluation Form: Faculty**

Instructions to Graduate Advisors:

- Ask each of your graduate student advisees to complete the *Annual Review of Academic Progress: Student Form* (posted on the Departmental website; <http://kch.illinois.edu/Graduates/Resources.aspx>) and to schedule a meeting with you to discuss their academic progress.
- Complete the *Annual Graduate Student Review & Evaluation Form* (this page) in writing for **EACH** advisee, whether or not s/he completes the *Student Form* or schedules a meeting with you.
- You may keep a copy of the completed *Student Form* and *Faculty Form*, but be sure that a copy is sent to the KCH Graduate Office to be placed in the student's file.

The advisor should answer the questions on this form.

Student's name: _____

	Yes	No
Did the student complete the <i>Student Form</i> ?		
Did the student schedule a meeting with you?		
Did you share a copy of the completed <i>Faculty Form</i> with the student?		

1. Exemplary aspects of student progress

2. Areas of concern (e.g., progress toward degree, progress toward professional development)

3. Recommendations for coming year

Signatures of advisor and advisee

Advisor _____ Advisee _____ Date _____

Note: if there are concerns or disagreements that cannot be worked out, the student should request a meeting with the Specialization Coordinator and then the Associate Head for Graduate Studies.